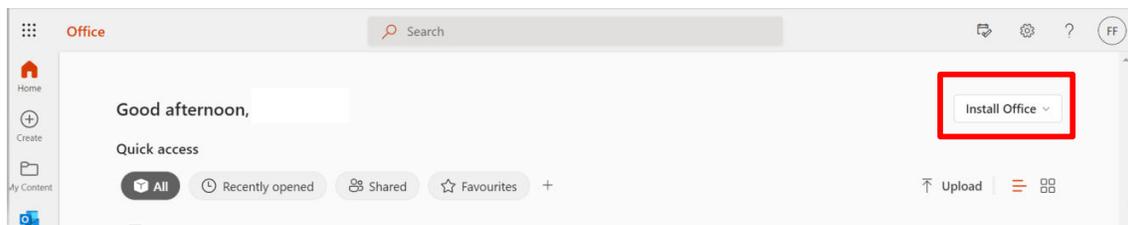# Microsoft Office Installation Guide

Microsoft Office software to available free of charge for all students up to 5 PCs, Macs and mobile devices. Students will need to use the Office 365 account to use the Microsoft Office software.

1. Login to your Office 365 account
   Go to: https://www.office.com/
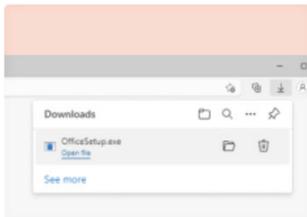   **Email:** admission number@student.nafa.edu.sg
   Password: ********

2. Click on the top right corner 'Install Office'-> Office 365 apps and download the installer

3. After downloading, select "Open file" after the Microsoft installer downloads
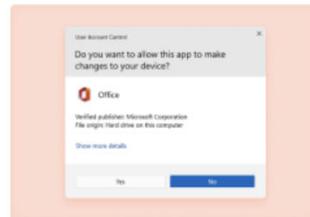4. Select "Yes" to install on your device

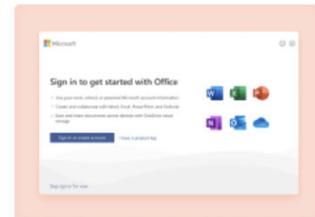5. Follow the instructions on the installer and you are done!
6. Open any Microsoft 365 app and sign in with your admission number and password to to start using the app