|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TenderER’S OFFER** | | | | **FORM A** |
| To: Nanyang Academy of Fine Arts  80 Bencoolen Street, Singapore 189655 | | | **Tender No:** | **NAFA/IT/00084** |
| **Name of Tenderer:** |  | | | |
| **Tenderer Address & Telephone No:** |  | | | |
| 1. We, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name in block letters) hereby offer and undertake on the acceptance of this tender to supply, deliver, install, test, commission and maintain all the works and items as mentioned in the Technical Specifications and subject to the Conditions of Contract. 2. Our tender is made to subject to the Conditions of Tender and we agree that our tender remains open for consideration for a period of **120 days** commencing on the closing date for the submission of tenders i.e., on **8 April 2025 (Tue), 2.00pm.** 3. We understand that you are not bound to accept the lowest or any tender you may receive and that you reserve the right to and we agree that you may accept our tender in whole or in part in accordance with of Tender Guidelines.   Unless and until a formal agreement is executed, as may be required by you in the Tender Guidelines, our offer with any authorised Variations and your written acceptance thereof shall constitute a binding agreement between us.   1. We agree that as and when requested by NAFA, we shall extend the validity of this offer for one or more periods not exceeding in total \_\_\_\_\_\_\_\_ calendar months. 2. Our price (herein referred to as the “Contract Price”) for the equipment and services to be supplied, installed and provided by us is: **S$**\_\_\_\_\_\_\_\_\_\_\_\_\_, excluding GST. 3. A breakdown of the Contract Price for the equipment and services is given in the Priced Schedule attached hereto. 4. We further undertake to give you any further information, which you may require.   Dated this \_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2025. | | | | |
| Tenderer’s Company or Business Registration No: | | Tenderer’s official Stamp: | | |
| Authorised Signature: | |
| Name: | | Telephone/Handphone No:  Fax: | | |
| Designation: | | Email: | | |
| *NOTICE : This Form must be duly completed and signed. Any change to its wordings may render the Tender liable to DISQUALIFICATION.* | | | | |

## 

## 

|  |  |  |
| --- | --- | --- |
| **TENDERER’S PROFILE** | | **FORM B** |
| Company’s Name: |  | |
| Address: |  | |
| Country of Incorporation: |  | |
| Year of Establishment: |  | |
| Ownership: |  | |
| EPPU/BCA/NPA No.  *(State Financial Category)* |  | |
| GST Registration No. |  | |
| Total Paid-up Capital: |  | |
| *Please attach copy of the following:*   * *Organisation Chart* * *Latest Audited Balance Sheet and P&L Statement* * *List of Reference Customers* | | |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PRICE SCHEDULE OF TENDERER’S OFFER** | | | | | | | | **FORM C** |
| ***Item No.*** | ***Name/Model of item*** | ***Quantity (No. of units)***  ***(a)*** | ***Tender Quotation Per Unit (Including Freight, Delivery and Installation***  ***(b)*** | ***Tender Quotation Per Item***  ***(a) x (b) = (c)*** | ***Discount***  ***(d)*** | ***Net Tender Quotation***  ***(c) – (d) = (e)*** | ***Any other Relevant Remarks*** | |
| 3.1 | **C1-05-17 and C1-05-32 Windows Desktops** | 56 |  |  |  |  |  | |
| 3.2 | **For C1-05-24 and C1-05-25 iMac**  **Option A – 512GB SSD** | 54 |  |  |  |  |  | |
| 3.2 | **For C1-05-24 and C1-05-25 iMac**  **Option B – 1TB SSD** | 54 |  |  |  |  |  | |
| 3.3 | **C1-05-21 Windows Desktop / Workstation** | 2 |  |  |  |  |  | |
| 3.4 | **C1-05-21 Mac Studio** | 2 |  |  |  |  |  | |
| 3.5 | **C1-05-21 16” MacBook Pro** | 1 |  |  |  |  |  | |
| ***Total Value*** | | | |  |  |  |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Tenderer’s Proposal – COMPLIANCE TO Equipment Specification** | | | **FORM D** |
|  | ***Item Name &***  ***Description*** | ***Compliance with Technical Specifications (Yes/No)*** | ***Information &***  ***Specifications*** |
|  | **C1-05-17 and C1-05-32 Windows Desktops** |  |  |
|  | At least Intel Corei7 14th Gen 14700 (33 MB cache, 20 cores, 28 threads, 2.1 GHz to 5.4 GHz, 65W) |  |  |
|  | At least 32 GB (2 x 16 GB) DDR5, 5600MT/s, SO-DIMM, non-ECC |  |  |
|  | 1TB SSD |  |  |
|  | A GPU scoring a G3DMark of 14,000 or higher with up-to-date drivers. (Such as the NVIDIA GeForce RTX 3060, NVIDIA Quadro RTX 2000 ADA, AMD Radeon RX 6700 XT or better). Graphics Card Memory: 10 GB or more |  |  |
|  | Standard built-in I/O Ports with at least:  3x USB 3.2 Type A  2x USB 3.2 Type C Gen2  1x RJ-45 (10/100/1000 Ethernet LAN)  1x DP or DVI or HDMI out  Headphone and microphone jacks |  |  |
|  | The monitor and CPU should have a Kensington slot for the reuse of the existing dual cable locks |  |  |
|  | Wired optical mouse |  |  |
|  | Wired keyboard |  |  |
|  | Pre-installed with Windows 11 Pro (64bit) English |  |  |
|  | 27-inch LED monitor  27” widescreen (16:9) LED-backlit Monitor  WQHD – 2560 x 1440  Input connector: HDMI  Height and tilt adjustable stand  HDMI cable to be included |  |  |
|  | Warranty Period: The warranty must be at least 3 years Next Business Day Onsite Service (inclusive of parts, transportation and labour) |  |  |
|  | Built-in HDMI out port for projector or interactive TV panel (for each lecturer’s station in both labs) (Qty: 2) |  |  |
| *NOTE : Fill in column for Item Name & Description as specified under “ Technical Specifications”* | | | |
|  | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Tenderer’s Proposal – COMPLIANCE TO Equipment Specification** | | | **FORM D** |
|  | ***Item Name &***  ***Description*** | ***Compliance with Technical Specifications (Yes/No)*** | ***Information &***  ***Specifications*** |
|  | **For C1-05-24 and C1-05-25 iMac** |  |  |
|  | Apple M4 chip with 10-core CPU, 10-core GPU, 16‑core Neural Engine |  |  |
|  | 24-inch 4.5K Retina display |  |  |
|  | Standard Glass |  |  |
|  | Silver |  |  |
|  | 24GB unified memory |  |  |
|  | 512GB SSD Storage (Option A)  1TB SSD Storage (Option B) |  | **\*Please provide optional costing** |
|  | Four Thunderbolt 4 ports  Gigabit Ethernet |  |  |
|  | USB-C Keyboard for Mac – Silver / white preferred |  |  |
|  | USB-C wired mouse – Silver / white preferred |  |  |
|  | Applecare+ for iMac |  |  |
|  | USB-C to HDMI adaptor for projector or interactive TV panel (for each lecturer’s station in both labs) (Qty: 2) |  |  |
|  | Kensington SafeDome™ Cable Lock for iMac® 24" (with customed master key) |  |  |
| *NOTE : Fill in column for Item Name & Description as specified under “ Technical Specifications”* | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Tenderer’s Proposal – COMPLIANCE TO Equipment Specification** | | | **FORM D** |
|  | ***Item Name &***  ***Description*** | ***Compliance with Technical Specifications (Yes/No)*** | ***Information &***  ***Specifications*** |
|  | **C1-05-21 Windows Desktop / Workstation** |  |  |
|  | At least Intel Core Ultra 9 285K Processor or equivalent |  |  |
|  | At least 64 GB (2 x 32GB) DDR5 |  |  |
|  | 4TB SSD |  |  |
|  | Gigabyte RTX 5090 Aorus Master – 32GB or equivalent |  |  |
|  | Standard built-in I/O Ports with at least:  2x USB 3.2 Type A Gen2  1x USB 3.2 Type C Gen2  1x RJ-45 (10/100/1000 Ethernet LAN)  1x DP or DVI or HDMI out  Headphone and microphone jacks |  |  |
|  | Wired optical mouse |  |  |
|  | Wired keyboard |  |  |
|  | Pre-installed with Windows 11 Pro (64bit) English |  |  |
|  | 27-inch LED monitor  27” widescreen (16:9) LED-backlit Monitor  WQHD – 2560 x 1440  Input connector: HDMI & DP  Height and tilt adjustable stand  HDMI cable to be included |  |  |
|  | Warranty Period: The warranty must be at least 3 years Next Business Day Onsite Service (inclusive of parts, transportation and labour) |  |  |
| *NOTE : Fill in column for Item Name & Description as specified under “ Technical Specifications”* | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Tenderer’s Proposal – COMPLIANCE TO Equipment Specification** | | | **FORM D** |
|  | ***Item Name &***  ***Description*** | ***Compliance with Technical Specifications (Yes/No)*** | ***Information &***  ***Specifications*** |
|  | **C1-05-21 Mac Studio with Studio Display** |  |  |
|  | Mac Studio |  |  |
|  | Apple M3 Ultra with 28-core CPU, 60‑core GPU, 32-core Neural Engine |  |  |
|  | 96GB unified memory |  |  |
|  | 4TB SSD storage |  |  |
|  | Front: Two Thunderbolt 5 ports, SDXC card slot |  |  |
|  | Back: Four Thunderbolt 5 ports, two USB‑A ports, HDMI port, 10Gb Ethernet port, headphone jack |  |  |
|  | AppleCare+ for Mac Studio (M4 Max / M3 Ultra) |  |  |
|  | USB-C Keyboard for Mac – Silver / white preferred |  |  |
|  | USB-C wired mouse – Silver / white preferred |  |  |
|  | Studio Display - Standard glass  Tilt-adjustable stand |  |  |
|  | AppleCare+ for Studio Display |  |  |
| *NOTE : Fill in column for Item Name & Description as specified under “ Technical Specifications”* | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Tenderer’s Proposal – COMPLIANCE TO Equipment Specification** | | | **FORM D** |
|  | ***Item Name &***  ***Description*** | ***Compliance with Technical Specifications (Yes/No)*** | ***Information &***  ***Specifications*** |
|  | **C1-05-21 16” MacBook Pro** |  |  |
|  | 16‑inch MacBook Pro - Space Black |  |  |
|  | 16-inch Liquid Retina XDR display |  |  |
|  | Standard display |  |  |
|  | Apple M4 Max chip with 16‑core CPU, 40‑core GPU and 16‑core Neural Engine |  |  |
|  | 48GB unified memory |  |  |
|  | 1TB SSD storage |  |  |
|  | 140W USB-C Power Adapter |  |  |
|  | Three Thunderbolt 5 ports, HDMI port, SDXC card slot, headphone jack, MagSafe 3 port  Backlit Magic Keyboard with Touch ID - US English |  |  |
|  | AppleCare+ for Mac |  |  |
| *NOTE : Fill in column for Item Name & Description as specified under “ Technical Specifications”* | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Tenderer’s Proposal – COMPLIANCE TO OTHER REQUIREMENTS** | | | **FORM E** |
|  | ***Item Name &***  ***Description*** | ***Compliance (Yes/No)*** | ***Information &***  ***Specifications*** |
| **4.** | **SERVICES REQUIRED** |  |  |
| **4.1** | **Software Installation and cloning services** |  |  |
|  | Successful tenderer is to provide 1 unit of desktop / iMac per lab (C1-05-17, C1-05-32, C1-05-24 C1-05-25 and C1-05-21) for NAFA to prepare the master image prior to the delivery and setup. Alternatively, the successful tenderer can propose an alternative method for the image cloning services to be completed by the deployment dateline. |  |  |
|  | Successful tenderer to ensure that the operating system and all installed software applications are running properly after image cloning. |  |  |
| **4.2** | **Physical setup and cable management** |  |  |
|  | To setup all desktops/monitors/keyboard/ mouse/ adaptors at the respective computer labs |  |  |
|  | To replace all power cables including those that are connected under the raised floor, if any. |  |  |
|  | Ensure all cables are tidy |  |  |
|  | Ensure all desktop/monitor/keyboard/ mouse/ adaptor, etc are properly secured with the purchased locks or NAFA’s existing cable lock and cable trap (master keylock) |  |  |
|  | Labelling of all workstations |  |  |
|  | Ensure all debris (including empty carton boxes, packaging, unused/old cables, etc) is removed and disposed outside NAFA premises |  |  |
| **5.** | **WARRANTY AND POST-SALES SUPPORT** |  |  |
| 5.1 | The warranty period shall be for a period of 3 years with next business day onsite service. |  |  |
| 5.2 | During the warranty period for all equipment, the Contractor shall respond to service calls within one (1) working day whenever such calls are made during office hours (Monday to Friday, 9am to 6pm, excluding public holidays). |  |  |
| 5.3 | The warranty shall commence on the date of acceptance by NAFA. |  |  |
| 5.4 | The Contractor shall provide a local Helpdesk and support team that is capable of giving prompt and efficient on-site services in support of the equipment, including the hardware and all parts of the total systems, labour and transport services. |  |  |
| 5.5 | The Contractor shall provide at least two (2) telephone contacts and one (1) E-Mail account. The purpose is for sales and post-sales support. |  |  |
| 5.6 | The Contractor shall ensure that at least 70% of the calls are answered by the Contractor’s personnel within 10 rings. The remaining calls would be routed to the voicemail system. The Contractor shall respond to calls directed to the voicemail system within one (1) hour. |  |  |
| 5.7 | E-Mail facility will be used as a tool to measure the Contractor’s turnaround and/or response time to meet the stated device delivery lead time, installation lead time and post-sales support response time. |  |  |
| **6.** | **PROJECT MANAGEMENT & DELIVERABLES** |  |  |
| 6.1 | The contractor must undertake to deliver, install, test and commission the delivered computer hardware. |  |  |
| 6.2 | The contractor must be fully responsible for the project management and coordination work. |  |  |
| 6.3 | The contractor must provide the latest and/or most relevant software/firmware for the new computer hardware. |  |  |
| 6.4 | The contractor is required to do the entire necessary software configuration and labels for all the machines as required by the IT staff. |  |  |
| 6.5 | Proper documentation of the entire computer hardware is to be submitted by the contractor upon completion of the installation at no cost to the Academy. The documents needed upon completion of the installations are:   * Warranty Certificate (registration included) * Inventory list of the delivered computer hardware (serial no, item description, location) |  |  |
| **7.** | **PROJECT SCHEDULE** |  |  |
|  | Delivery and installation must be completed by 15 July 2025 or earlier. |  |  |
| *NOTE : Fill in column for Item Name & Description as specified under “ Technical Specifications”* | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **MAJOR PROJECTS COMPLETED BY TENDERER’S COMPANY WITHIN THE LAST 3 YEARS** | | | | | **FORM F** | |
| ***Govt Bodies/Stat Boards/Other Clients*** | ***Title*** | ***Description of Project*** | ***Contract Value*** | ***Start Date*** | | ***End Date*** |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **CURRENT PROJECTS UNDERTAKEN BY TENDERER’S COMPANY** | | | | | | | **FORM G** |
| ***Govt Bodies/Stat Boards/Other Clients*** | ***Title*** | ***Description of Project*** | ***Contract Value*** | ***Start Date*** | ***End Date*** | ***Percentage now completed*** | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **PROFILE OF TENDERER’S PROJECT TEAM** | | | | | **FORM H** | |
| (Please complete the below and clearly state the qualifications and experience of the staff in your team who would be assigned to this project, if awarded.) | | | | | | |
| ***Name*** | ***Designation*** | ***Yrs of experience*** | ***Qualification*** | ***Experience (Past & current projects)*** | | ***Awards*** |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |

## 