|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TenderER’S OFFER** | | | | **FORM A** |
| To: Nanyang Academy of Fine Arts  80 Bencoolen Street, Singapore 189655 | | | **Tender No:** | **NAFA/IT/00083** |
| **Name of Tenderer:** |  | | | |
| **Tenderer Address & Telephone No:** |  | | | |
| 1. We, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name in block letters) hereby offer and undertake on the acceptance of this tender to supply, deliver, install, test, commission and maintain all the works and items as mentioned in the Technical Specifications and subject to the Conditions of Contract. 2. Our tender is made to subject to the Conditions of Tender and we agree that our tender remains open for consideration for a period of **120 days** commencing on the closing date for the submission of tenders i.e., on  **28 Oct 2024, 2.00pm.** 3. We understand that you are not bound to accept the lowest or any tender you may receive and that you reserve the right to and we agree that you may accept our tender in whole or in part in accordance with of Tender Guidelines.   Unless and until a formal agreement is executed, as may be required by you in the Tender Guidelines, our offer with any authorised Variations and your written acceptance thereof shall constitute a binding agreement between us.   1. We agree that as and when requested by NAFA, we shall extend the validity of this offer for one or more periods not exceeding in total \_\_\_\_\_\_\_\_ calendar months. 2. Our price (herein referred to as the “Contract Price”) for the equipment and services to be supplied, installed and provided by us is: **S$**\_\_\_\_\_\_\_\_\_\_\_\_\_, excluding GST. 3. A breakdown of the Contract Price for the equipment and services is given in the Priced Schedule attached hereto. 4. We further undertake to give you any further information, which you may require.   Dated this \_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2024. | | | | |
| Tenderer’s Company or Business Registration No: | | Tenderer’s official Stamp: | | |
| Authorised Signature: | |
| Name: | | Telephone/Handphone No:  Fax: | | |
| Designation: | | Email: | | |
| *NOTICE : This Form must be duly completed and signed. Any change to its wordings may render the Tender liable to DISQUALIFICATION.* | | | | |

## 

## 

|  |  |  |
| --- | --- | --- |
| **TENDERER’S PROFILE** | | **FORM B** |
| Company’s Name: |  | |
| Address: |  | |
| Country of Incorporation: |  | |
| Year of Establishment: |  | |
| Ownership: |  | |
| EPPU/BCA/NPA No.  *(State Financial Category)* |  | |
| GST Registration No. |  | |
| Total Paid-up Capital: |  | |
| *Please attach copy of the following:*   * *Organisation Chart* * *Latest Audited Balance Sheet and P&L Statement* * *List of Reference Customers* | | |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PRICE SCHEDULE OF TENDERER’S OFFER** | | | | | | | | **FORM C** |
| ***Item No.*** | ***Name/Model of item*** | ***Quantity (No. of units)***  ***(a)*** | ***Tender Quotation Per Unit (Including Freight, Delivery and Installation***  ***(b)*** | ***Tender Quotation Per Item***  ***(a) x (b) = (c)*** | ***Discount***  ***(d)*** | ***Net Tender Quotation***  ***(c) – (d) = (e)*** | ***Any other Relevant Remarks*** | |
|  |  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  |  | |
| ***Total Value*** | | | |  |  |  |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Tenderer’s Proposal – Equipment Specification** | | | **FORM D** |
|  | ***Item Name &***  ***Description*** | ***Compliance with Technical Specifications (Yes/No)*** | ***Information &***  ***Specifications*** |
|  | Processor: Intel Corei7 14th Gen 14700 (33 MB cache, 20 cores, 28 threads, 2.1 GHz to 5.4 GHz, 65W) |  |  |
|  | RAM: at least 32 GB (2 x 16 GB) DDR5, 5600MT/s, SO-DIMM, non-ECC |  |  |
|  | Storage: at least 512GB PCIe NVMe(TM) Gen4 M.2 SSD |  |  |
|  | Dedicated Graphics Card GPU with at least 6 GB RAM. NVIDIA® RTX 3000 series / NVIDIA® Quadro RTX , RTX A series |  |  |
|  | Internal Speaker |  |  |
|  | Standard built-in I/O Ports with at least:  3x USB 3.2 Type A  2x USB 3.2 Type C Gen2  1x RJ-45 (10/100/1000 Ethernet LAN)  1x DP or DVI or HDMI out  Headphone and microphone jacks |  |  |
|  | Wired optical mouse |  |  |
|  | Wired keyboard |  |  |
|  | Pre-installed with Windows 11 Pro (64bit) English |  |  |
|  | 27-inch LED monitor  27” widescreen (16:9) LED-backlit Monitor  WQHD – 2560 x 1440  Input connector: HDMI  Height and tilt adjustable stand  HDMI cable to be included |  |  |
|  | Warranty Period: The warranty must be at least 3 years Next Business Day Onsite Service (inclusive of parts, transportation and labour) |  |  |
|  | Built-in HDMI out port for projector or interactive TV panel (for each lecturer’s station in both labs) (Qty: 2) |  |  |
| 4.1 | **Services Required**  Software Installation and cloning services |  |  |
| 4.2 | **Services Required**  Physical setup and cable management |  |  |
| *NOTE : Fill in column for Item Name & Description as specified under “ Technical Specifications”* | | | |

|  |  |
| --- | --- |
| **TENDERER’S PROPOSAL - EQUIPMENT SUPPORT AND MAINTENANCE** | **FORM E** |
| 1. Please provide detailed information / description including the following:   1. Number and qualifications of engineers directly responsible for maintenance 2. Preventive maintenance policy 3. Response time for unscheduled maintenance 4. Availability of parts and limits to price escalation 5. Maximum length of downtime before replacement equipment is supplied | |
| 2.1 Please state the Warranty Period for all equipment supplied in the contract  2.2 Please state in detail the maintenance services that are free of charge during the period of warranty stated in para 2.1 above. | |
| 3. Please state the annual maintenance charges for the subsequent three (3) years. | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **MAJOR PROJECTS COMPLETED BY TENDERER’S COMPANY WITHIN THE LAST 3 YEARS** | | | | | **FORM F** | |
| ***Govt Bodies/Stat Boards/Other Clients*** | ***Title*** | ***Description of Project*** | ***Contract Value*** | ***Start Date*** | | ***End Date*** |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **CURRENT PROJECTS UNDERTAKEN BY TENDERER’S COMPANY** | | | | | | | **FORM G** |
| ***Govt Bodies/Stat Boards/Other Clients*** | ***Title*** | ***Description of Project*** | ***Contract Value*** | ***Start Date*** | ***End Date*** | ***Percentage now completed*** | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **PROFILE OF TENDERER’S PROJECT TEAM** | | | | | **FORM H** | |
| (Please complete below and state clearly the qualifications and experience of the staff in your team who would be assigned to this project, if awarded.) | | | | | | |
| ***Name*** | ***Designation*** | ***Yrs of experience*** | ***Qualification*** | ***Experience (Past & current projects)*** | | ***Awards*** |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |
|  |  |  |  |  | |  |

## 